

# Pre-assessment request

**Contact details**

Tel: 0860 103 933 • PO Box 652509, Benmore 2010 • [www.lahealth.co.za](http://www.lahealth.co.za)

**Who we are**

LA Health Medical Scheme (referred to as 'the Scheme'), registration number 1145, is a not-for-profit organisation, registered with the Council for Medical Schemes.

Discovery Health (Pty) Ltd (referred to as 'the Administrator') is a separate company and an authorised financial services provider (registration number 1997/013480/07). We take care of the administration of your membership for the Scheme.

**When you sign this pre-assessment request, you confirm that the information provided is true and correct**

When you sign this form, you are requesting LA Health Medical Scheme to provide you with a quotation for a procedure you or a dependant is scheduled to have. This will enable you to compare the costs that your service providers have given you, with what your benefit option will pay.

**Please note:** You need to first obtain an authorisation number from the preauthorisations department before we can assist you with a pre-assessment request. To authorise the procedure, please call **0860 103 933**. You will need the following information when you contact our preauthorisations department:

- Date of service
- Treatment, procedure and ICD-10 codes
- Practice numbers for the hospital and the treating doctor

Your doctor can provide you with this information. If you have any questions, please let us know. Once we have assessed your request, we will give you a quote letter.

**How to complete this form**

1. Please use one letter per block, complete in black ink and print clearly. Alternatively, complete the form digitally.
2. To avoid unnecessary delays, please
  - complete all sections. We cannot provide you with a pre-assessment if section 5 is not completed.
  - include all information, including the authorisation number.
3. Email the completed and signed form to [PREASSESSMENT\\_REQUESTS@lahealthms.co.za](mailto:PREASSESSMENT_REQUESTS@lahealthms.co.za)

**1. Important details about pre-assessments**

**A pre-assessment helps you to understand your cover and any shortfalls you may have to pay**

- With a completed pre-assessment, you are able to compare the costs that your service provider will charge with the costs that your benefit option will cover.

**It helps you to understand any financial implications beforehand.**

- A pre-assessment is a quote and does not guarantee payment.

**A pre-assessment is done on request and you need to ask for it before having the procedure**

- We will only do a pre-assessment before the procedure is done and once we have issued an authorisation.
- We need at least seven working days to complete the assessment.

**A pre-assessment does not replace the authorisation you need from the Scheme**

- A pre-assessment is only a guideline for costs and what the Scheme will pay according to your benefit option and Scheme Rules – you still need to obtain the relevant authorisation before the procedure is done.
- Please note if your doctor changes or adds codes to this quote, the Scheme will not accept any responsibility for differences in cover.

**We will send a completed assessment letter to you**

- Because the information in a pre-assessment form is confidential, we will send the completed assessment letter to you only.
- We will send the completed assessment letter using the email address given in this form.

**Contact us if you have any questions about this pre-assessment form**

If you need to check or query anything about this application, please call us on **0860 103 933**.

**2. Main member's details**

Membership number	<input type="text"/>
ID or passport number	<input type="text"/>
Member's surname	<input type="text"/>
Member's name	<input type="text"/>



